

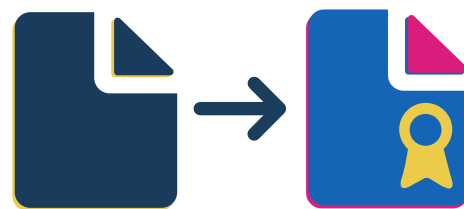
A Brief Guide to the VPAT

VPAT® – Voluntary Product Accessibility Template®

The VPAT is a standardized template created by the Information Technology Industry Council (ITI). The VPAT template, once reviewed and finalized, is processed into an Accessibility Conformance Report (ACR).

What is an Accessibility Conformance Report (ACR)?

The ACR is essentially an accessibility resumé for your digital products. This is the document you would share with your customers and any inquiring about the accessibility of your digital products.



The VPAT is processed into an ACR.

Types of Digital Products In The VPAT

- **Web sites** and web applications
- **Software** including mobile apps
- **Hardware** such as kiosks, PCs, phones, office machines
- **Content** and functionality such as communication platforms, video, email, training content, documents, and content creation tools

Why Should I Use The VPAT?

- Customers and buyers can make preliminary assessments of digital products and services in a known format
- Using a VPAT makes it easier to compare products from different sellers
- For sellers, it saves time – prepare the standard format once and use it for multiple buyers
- Having a VPAT report helps you compete for business. **Required for public sector buyers.*
- The VPAT shows transparency and a demonstration of commitment to accessibility
- It can be used as a baseline for your internal accessibility policy
- The VPAT offers choice of standards: WCAG, Section 508, EN 301 549 **WCAG 2.1 covers all WCAG 2.0 success criteria.*

Should I Outsource the VPAT Creation?

- Having a trusted provider and independent third party conduct your accessibility audit and create your VPAT report, gives you confidence and peace of mind that the VPAT was completed accurately.

How do I create a VPAT report?

Step 1: Get an accessibility audit (speak to a TPGi representative about an audit)

Step 2: Choose your accessibility standards – WCAG, Section 508, and EN 301 549

Step 3: Identify a sufficient sample for testing

Step 4: The VPAT report will list the results of the audit

Do you have questions about the VPAT?

Contact TPGi or learn more about the VPAT by registering for our [on-demand VPAT webinar](#).